

Kari L. Daly

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SUMMARY OF QUALIFICATIONS

- Fifteen years experience in performing and fine arts management
- Experience in education administration and instruction
- Specific expertise in copyediting
- Experience with data reporting

EDUCATION

Ph.D., English Literature, University of Connecticut (2022)

Dissertation: "Equivocal Enrichment: Theorizing the Autodidact in Nineteenth-Century Literature"

M.A., English Literature, Westfield State University (2014)

Capstone: "So many strings pulling at once": Morality and the Quest for Occupational Fulfillment in *Middlemarch* and *The Romance of a Shop*

B.A., Fine and Performing Arts, Theatre Concentration, Massachusetts College of Liberal Arts (2004)

A.A., Fine and Performing Arts, Theatre Concentration, Berkshire Community College (2000)

PROFESSIONAL EXPERIENCE

UNIVERSITY OF CONNECTICUT -- EARLY COLLEGE EXPERIENCE ENGLISH PROGRAM GRADUATE ASSISTANT

(Fall 2021-Spring 2022)

- Generated videos, images, slideshows, and blog posts regarding ECE English criteria for instructors
- Coordinated virtual conferences
- Maintained records and pulled data regarding ECE instructors
- Maintained ECE English website
- Evaluated syllabi and assignment materials
- Coordinated with the University of Connecticut First-Year Writing Program to ensure consistency across departments

GREAT BARRINGTON PUBLIC THEATER -- BOX OFFICE MANAGER

(Summer 2021, Summer 2022)

- Programmed summer theatre performances into ticketing software (ThunderTix)
- Processed in-person, email, and phone orders
- Generated daily, weekly, and seasonal reports of performance attendance and donations

UNIVERSITY OF CONNECTICUT, DEPARTMENT OF ENGLISH -- INSTRUCTOR OF RECORD

(2016-2021)

- Instructed students in fifteen sections in English writing and literature over five years
- Developed multimodal syllabi in accordance with active-learning strategies
- Advised students on their writing projects in one-on-one conferences, online, and through email
- Adapted lectures and class activities in accordance with students' needs

EDUCATIONAL TESTING SERVICE (ETS) -- ADVANCED PLACEMENT (AP) EXAM READER

(2018-2021)

- Evaluated and rewarded student writing for the Advanced Placement (AP) exam in English literature

MASS. MUSEUM OF CONTEMPORARY ART (MASS MoCA) -- SEASONAL BOX OFFICE SUPERVISOR

(2016-2021)

- Programmed gallery and performing arts events into ticketing software (Tessitura)
- Greeted guests and guided them through their experiences
- Supervised front-of-house operations for music festivals

MASS. MUSEUM OF CONTEMPORARY ART (MASS MoCA) -- BOX OFFICE MANAGER

(2012-2016)

- Managed and trained staff for admission desk to enable them to guide guest experiences
- Programmed gallery and performing arts events into ticketing software (Tessitura)
- Copyedited programs, brochures, and posters for grammatical and spelling errors, as well as consistency with other marking materials
- Researched aspects of ticketing software online in order to tailor it to the museum's unique needs
- Generated daily, weekly, and monthly reports of gallery and performance attendance to help various departments make data-driven decisions
- Supervised front-of-house operations for music festivals

THE BERKSHIRE RECORD -- NEWS COORDINATOR

(2011-2012)

- Copyedited articles, guest columns, press releases to fit newspaper style
- Collaborated with reporting staff by researching local events for articles
- Compiled town warrants, honor rolls, graduation speeches, and annual Summer Guide of events

SHAKESPEARE & COMPANY -- TICKETING SERVICES MANAGER

(2007-2010)

- Managed box office operations year-round, including hiring and training a seasonal staff of about twenty individuals.

- Crafted pieces for magazine-style playbill
- Copyedited brochures, playbill, and other marketing material
- Programmed performing arts events into ticketing software (OvationTix)
- Generated weekly, monthly, and yearly reports to help various departments make data-driven decisions
- Collaborated with marketing department to create successful special events

SHAKESPEARE & COMPANY -- DEVELOPMENT ASSOCIATE

(2007)

- Processed memberships and donations utilizing donation software (Raiser's Edge)
- Drafted, printed, and mailed thank-you letters for donors
- Created PowerPoint presentations and maintained materials for the capital campaign

BERKSHIRE MUSEUM -- VISITOR SERVICES ASSOCIATE

(2005-2007)

- Guided guest experiences by explaining history of the museum and the permanent collections, as well as special exhibits
- Processed reservations for museum events
- Utilized membership database to update accounts

SKILLS

- Software: Microsoft Office (Word, Excel, PowerPoint), Google Suite, Audacity, Lightworks, Wix, Weebly, WordPress, Tessitura, OvationTix, ThunderTix, Mailchimp
- Learning Module Systems: Blackboard, PeopleSoft
- Languages: Proficient in Spanish

SELECTED PRESENTATIONS & COLLOQUIA

"The Studio Experience," University of Connecticut Early College Experience Spring Conference (virtual), University of Connecticut, March 31, March 2022.

"Designing A Course Inquiry," University of Connecticut Early College Experience Spring Conference (virtual), University of Connecticut, March 31, 2022.

"Paralyzed by Empathy? Another View of Ebenezer Scrooge," Northeast Modern Language Association Conference, Johns Hopkins University, March 10-13, 2022.

"Jane Eyre and the Circle of Feminine Pedagogy," British Women Writers Conference, Auburn University, April 25-27, 2019.